

Elizabethtown Primary School
School Improvement Team
Minutes for October 2016

The Elizabethtown Primary School Improvement Team met School on October 4, 2016. The meeting was called to order by SIT Chairperson, Shantell Faircloth. The roll was then called by SIT secretary, Gayla Collins. Tammy Jordan represented Pre-K and Annette Lopez represented second grade. Members not in attendance: Danyel Colon, parent rep.

A motion to approve the minutes of the September meeting was made by Beverly Brady and seconded by Tammy Jordan. The motion carried unanimously.

Celebrations

Mrs. Faircloth and Mrs. Babson attended the Aspiring Leaders Workshop. They had positive comments about the workshop. Third grade students did an excellent job on the first standard. The school year is proceeding smoothly.

Discovery Education

Amy Reeves will be coming to train staff. Grade chairs should encourage team members to use in their lesson plans.

Progress Reports

A motion to send weekly progress reports home on Tuesday instead of Monday was made by Christy Babson and seconded by Joy Frith. The motion carried unanimously.

School Improvement Plan (SIP)

Mrs. Faircloth informed the team that ETP will be able to continue to use the county template for the SIP this year. We will have to implement the NC Star SIP next school year.

The 3 SIP goals were reviewed. BOG scores showed that third graders are 33% proficient. The goal for reading and math proficiency is 55%.

Revisions:

Goal 1 (math):

Add to strategies: Singapore/Engage NY math and Flocabulary for math vocabulary.

Add to data for using strategies: implemented strategies are reviewed monthly.

Goal 2 (reading):

removed from strategies: word of the day

added to strategies: Flocabulary

added to data: 2016 third grade BOG test scores to 33% proficient.

added: Staff has been trained on the use of Flocabulary.

added: Monthly question stems are utilized during instruction.

added: School is focusing on quarterly RL and RI standards

added: Strategies and monthly questioning stems

Goal 3 (parental involvement)

The goal is 50%

updated: Curriculum night, Open house, Class Dojo connections data

added: Volunteer Breakfast to be October 13 at 9:00 a.m.

added: Completed Grandparents Lunch and Curriculum night. Will discuss security strategies concerning Grandparents Lunch and security for students.

Safe Schools

Added: Medicine dispensing training completed 8-23-16

Added: CPR/First Aid certification for pre-k staff completed 8-25-16

Budget

A motion to allow Mrs. White-Smith and Mrs. Faircloth to review and revise the budget and technology portion of the SIP without the SIT present was made by Christy Babson and seconded by Chrystal Outland. The motion carried unanimously.

PBIS (Positive Behavior Intervention Strategies)

This is a school wide reward/consequence program that will be implemented in the near future. Grade levels need to determine specific definitions for the words, defiance, disrespect, and disruption. PBIS will be incorporated with SAT. Class Dojo will be used in PBIS.

Bouncing students to another class: Grade levels should devise a plan on how to bounce students to another class for a short time out. If a student is bounced, it must be documented.

Parent Advisory Board

The Parent Advisory Board meeting has been changed to October 13 to avoid coinciding with the Board of Education meeting. Grade chairs need to attend the Parent Advisory Board meeting.

Superintendent Updates

*Dr. Taylor is focusing on essential questions and target goals. Teachers should be discussing essential questions and target goals. Students should be able answer questions about their target goals and essential questions.

School consolidation will be taking place in the near future.

*The law for maximum class size will change next school year. Maximum class sizes are:

Kindergarten: 18 +3

First Grade: 17 + 3

Second Grade: 18 + 3

Third Grade: 18 + 3

Concerns

1. Should we hold PLC and Committee meetings on the same Wednesday? Grade levels should discuss.
2. A motion to elect a vice chairperson on each committee that will take over as chairperson next year was made by Beverly Brady and seconded by Annette Lopez. The motion carried unanimously. A motion for chairperson to serve a 2 year term was made by Beverly Brady and seconded by Christy Babson. The motion carried unanimously.
3. Grade levels should discuss the possibility of splitting the staff to chaperone school dances.
4. T-shirt orders should be given to SIT grade representative.
5. The fourth grade Christmas musical will be presented at Elizabethtown Middle School.

A motion to adjourn the meeting was made by Chrystal Outland and seconded by Tammy Jordan. The motion carried and the meeting was adjourned.