

Elizabethtown Primary School

School Improvement Team

Minutes for September 2016

The Elizabethtown Primary School Improvement Team met School on September 6, 2016. The meeting was called to order by SIT Chairperson, Shantell Faircloth. The roll was then called by SIT secretary, Gayla Collins. All members were present.

A motion to approve the minutes of the July meeting was made by Christy Babson and seconded by Tammy Jackson. The motion carried unanimously. Cheryl White-Smith did make the following clarification to the July minutes: class schedules should show 350 instructional minutes instead of 342 instructional minutes.

Review of Test Data

Mrs. White -Smith presented the following 2016 test data to the team:

Reading

	Vocabulary/ Context Clues	Reading for Literature (RL)	Reading for Information (RI)
School	-9.9	-8.85	-7.2

Math

	Calculato r Active	Calculator Inactive	Algebrai c Thinking	NBT	Geometr y	Fractions	Meas. and Data
School	-3.8	-6.35	-8.35	-2.2	-2.3	-4.55	-6.9

The following revisions were made to the School Improvement Plan:

Goal 1 (Math)

- * The previously listed math test data was added.
- * Calculator drills will be implemented in every grade. Pre-K, kindergarten, and first grade to use calculators as a discovery center.

Goal 2 (Reading)

- * The previously listed reading test data was added.
- * Weakest areas are vocabulary and literature
- * Vocabulary strategies: Vocabulary workbooks for grades 2 - 4, Flocabulary, homework, word works centers, weekly testing, daily vocabulary word, modeling, and word triangles.
- * Continue to monitor and focus on vocabulary and literature

Goal 3 (Parental Involvement)

- * Teachers should report the following numbers to grade chairs: Open house visitors, Grandparent's Day visitors, and Class Dojo participants.

Crisis Team

Mrs. Ruffin reviewed the following:

- * The first fire drill of the school year has been completed successfully.
- * Bus emergency evacuation practice will continue this week and next week. This will include bus driver hand signal drills. There is also a bus video that students need to watch. Mrs. Ruffin has the link.

Concerns

- * The SIT agenda will be emailed to members prior to meetings so they will know what items to bring.
- * Tammy Jackson will be helping with car pre-k students. Please have names on pre-k and kindergarten bus and car students.

- * Wednesday, September 7, meet as grade levels to discuss math content.
- * From Danyel Colon (Parent SIT rep.): There will be a free mental health first aid training workshop for teachers. This workshop will focus on basic knowledge of how to assess certain behavior situations. Date and time tba.
- * A work order for fire ant removal has been completed.
- * Interviews for a teacher assistant will be conducted this week.

A motion to adjourn was made by Beverly Brady and seconded by Stephanie Thurman. The motion carried unanimously. The meeting was adjourned.